



A regular meeting of the GREEN VALLEY RECREATION, INC. BOARD OF DIRECTORS held Tuesday, March 28, 2017 at West Center. The President being in the chair and the Secretary being present.

Directors Present: Bob Allen, Donna Coon, Carol Crothers, Joe Gunton, Lance Heise, Richard Kidwell, Don Lathrop, Barb Mauser, Jim Nelson, Denise Nichols, Kathy Palese Tom Sadowski

Staff: Jim Conroy (COO), Cheryl Moose (CFO), Jen Morningstar (Executive Office Manager), Nat Whitman (Communications Specialist), Karen Miars (Administrative Assistant),

Visitors: 12

I. Call to Order / Establish Quorum

President Gunton called the meeting to order at 12:05pm MST.
Roll call by CEO Blumenthal; Quorum established.

II. Consent Calendar

**MOTION: Lathrop / Seconded. Approve Consent Calendar, as presented:
Passed: unanimous.**

III. President's Report

For the benefit of our new Directors, President Gunton explained the duties and responsibilities of a Director. He encouraged all Directors to join at least one committee, and to become involved with committees.

IV. CEO Report

No report.

V. New Business

A. Election of Officers

1. President

- a) Nomination
 - a. Gunton – will not run
 - b. Kidwell – will run
 - c. Nelson – will run
- b) Election
 - a. Tie 6/6
 - b. Tie 6/6
 - c. **Nelson 7** / Kidwell 5

2. Vice President

- a) Nomination
 - a. Coon – will not run
 - b. Crothers – will run
 - c. Kidwell – will run
- b) Election
 - a. **Kidwell 11** / Crothers 1

3. Secretary

- a) Nomination
 - a. Allen – will run
 - b. Coon – will run
 - c. Crothers – will run
 - d. Heise – will not run
 - e. Nichols – will not run
- b) Election
 - a. **Allen 7** / Coon 4 / Crothers 1

4. Treasurer

- a) Nomination
 - a. Lathrop – will not run
 - b. Mauser – will run
 - c. Sadowski – will run
- b) Election
 - a. **Mauser 8** / Sadowski 4

5. Assistant Secretary

- a) Nomination
 - a. Coon – will run
 - b. Crothers – will run
 - c. Heise – will run
 - d. Lathrop – will not run
 - e. Palese – will not run
- b) Election
 - a. **Heise 7** / Coon 3 / Crothers 2

6. Assistant Treasurer

- a) Nomination
 - a. Coon – will not run
 - b. Crothers – will not run
 - c. Gunton – will run
 - d. Lathrop – will not run
 - e. Palese – will not run
 - f. Sadowski – will run
- b) Election
 - a. Tie 6/6
 - b. Tie 6/6
 - c. **Gunton 8** / Sadowski 4

VI. Member Comments: 7

VII. Adjournment

MOTION: Palese / Seconded. Adjourn meeting at 12:45pm MST.

Passed: unanimous



Bob Allen
Secretary

Date

Jen Morningstar
Manager, Executive Office

Date



A special meeting of the GREEN VALLEY RECREATION, INC. BOARD OF DIRECTORS held Monday April 17, 2017 at West Center. The President being in the chair and the Secretary being present.

Directors Present: Jim Nelson (President), Richard Kidwell (Vice President), Bob Allen (Secretary), Barb Mauser (Treasurer), Lance Heise (Assistant Secretary), Donna Coon, Carol Crothers, Don Lathrop, Roger Myers, Denise Nichols, Kathy Palese Tom Sadowski

Absent: Donna Coon

Staff: Jim Conroy (COO), Cheryl Moose (CFO), Jen Morningstar (Executive Office Manager), David Jund (Facilities Director), Nat Whitman (Communications Specialist), Karen Miars (Administrative Assistant),

Visitors:

I. Call to Order / Establish Quorum

President Nelson called the meeting to order at 1:30pm MST.
Roll call by CEO Blumenthal; Quorum established.

II. Consent Calendar

III. President's Comments

We have specific agenda today and we will limit our discussion to the agenda.

However, I want to comment on a couple items that we can discuss at our regular meeting on Tuesday.

- Work Plan: This has been grossly misunderstood and has been used in the past as part of the evaluation of the CEO. The Work Plan is only a road map of projects, etc. for what the administration plans to accomplish during the year. It is also a fluid document that is subject to change. The Work Plan is only an informational document.
- The Board needs to develop goals for the year, goals that are measurable. Ends & Means. Don't confuse annual goals with the development of a five-year strategic plan. We will be having work sessions to develop goals. AND, we will do so with our CEO. Please review your CPM.
- There has been a request to go back through last years' emails. There has also been a request to survey our members. Which way do we go? My take is let's move forward. The past is the past, ancient history.
- I have been asked to place on Tuesday's agenda to rescind the previous board's action on March 14, 2017 to direct the CEO to negotiate a MOU regarding *The Village at Kino Landing*. I believe it would be in our best interest to obtain as much information so as the members will be best informed. I've read everything in the newspaper but I don't believe everything I read in the newspaper. What would be wrong collecting as much data as possible to make an informed decision?

- Apparently here is still a misunderstanding of how we as individual board members respond to emails. Perhaps Wendy can explain more later.
- And finally, I learned last week that Committees continue to do business without interruption. The President may appoint a different Chairperson but the Committees may meet and may conduct routine business. Same goes with Subcommittees. Wendy will share her thoughts on this topic in executive session.

IV. New Business

A. Appoint Committee Chairs

1. **Audit** Rich Hill
 2. **Board Affairs** Richard Kidwell
 3. **Fiscal Affairs** Barb Mauser
 4. **Nominations & Elections** Bob Allen
 5. **Planning & Evaluations** Don Lathrop
 6. **Guest Card Task Force** Lance Heise
 7. **Memorandum of Understanding Kino Landing** Richard Kidwell
 8. **Kathy Palese consult with CEO for location of GVR Pickleball Center**
- MOTION: Palese / Seconded. Appoint Committee Chairs as presented**
Passed: unanimous

B. Election of Assistant Treasurer

- a) Nomination
 - a. Roger Myers 7 – will run
 - b. Tom Sadowski 4 – will run
- b) Election
 - a. Roger Myers 7
 - b. Tom Sadowski 4

C. 2017-18 Governance Calendar

V. Member Comments 2

VI. Adjournment

MOTION: Palese / Seconded. Adjourn meeting at 12:45pm MST.
Passed: unanimous

 Bob Allen Date
 Secretary

 Jen Morningstar Date
 Manager, Executive Office



Green Valley Recreation, Inc.
Statement of Financial Position
As of Date: 3/31/2017
DRAFT

	Current Year	12/31/2016
Assets		
Current Assets		
Cash/Cash Equivalent	2,050,164	3,391,664
Accounts Receivable	351,047	101,599
Prepaid Expenses	203,511	155,699
Edward Jones Investments	12,009,702	8,155,208
Current Assets	14,614,424	11,804,170
Fixed Assets		
Contributed Assets	17,593,785	17,593,785
Purchased Assets	16,468,427	16,346,148
Less: Accum. Depreciation	(17,930,825)	(17,591,625)
Fixed Assets	16,131,387	16,348,308
Other Assets		
Other Assets	0	0
Assets	30,745,811	28,152,478
Liabilities & Net Assets		
Liabilities		
Current Liabilities		
Accounts Payable	107,260	298,985
Deferred Dues & Fees	4,913,689	
Deferred Programs	81,585	287,896
Current Liabilities	5,102,534	586,881
Liabilities	5,102,534	586,881
Net Assets		
Unrestricted Accumulated Net Assets	16,814,509	16,814,509
Temp Restricted - Board Designated for Operations	789,899	789,899
Temp Restricted - Board Designated for Capital Re	5,137,266	5,137,266
Temp Restricted - Board Designated Initiatives	2,005,283	2,005,283
Retained Earnings	896,320	0
Net Assets	25,643,277	24,746,957
Liabilities & Net Assets	30,745,811	25,333,838

DRAFT-FOR INTERNAL DISCUSSION PURPOSES ONLY



GREEN VALLEY RECREATION, INC.

Green Valley Recreation, Inc.
Statement of Activities
Monthly Report: 3/1/2017 - 3/31/2017
YTD Period: 1/1/2017 - 3/31/2017
FY Budget Period: 1/1/2017 - 12/31/2017

DRAFT

	Monthly Report Actual	Monthly Report Budget	Monthly Report Variance	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	Fiscal Year Budget	Remaining FY Budget
Revenue								
1 Member Dues	546,999	544,978	2,021	1,641,088	1,636,878	4,210	6,541,680	4,900,592
2 Life Care, Transfer, Tenant & Add'l Card Fees	81,645	55,965	25,680	291,623	167,895	123,728	671,580	379,957
3 Facility Rent	3,770	3,000	770	5,814	9,000	(3,186)	21,000	15,186
4 Programs	62,805	59,167	3,638	180,878	177,901	2,977	341,401	160,523
5 Instructional	57,815	49,700	8,115	229,673	212,430	17,243	352,165	122,492
6 Advertising Income	650	4,000	(3,350)	8,783	12,000	(3,217)	48,000	39,217
8 Communication	7,511	13,626	(6,115)	16,990	13,626	3,364	54,504	37,514
9 NMCF/Initial Fees	313,732	177,386	136,346	626,549	534,158	92,391	2,130,632	1,504,083
12 Interest Income	21,391	17,925	3,466	78,624	53,775	24,849	215,100	136,476
13 Other Income	5,689	5,500	189	21,736	9,500	12,236	24,000	2,264
14 Marketing Events	0	0	0	275	0	275	0	(275)
Revenue	1,102,007	931,247	170,760	3,102,033	2,827,163	274,870	10,400,062	7,298,304
Expenses								
17 Wages, Benefits, Payroll Expenses	362,732	356,838	(5,894)	1,003,959	1,090,014	86,055	4,560,134	3,556,175
18 Commercial Insurance	18,077	16,700	(1,377)	48,899	50,100	1,201	200,400	151,501
19 Conferences & Training	2,935	5,210	2,275	6,651	18,930	12,279	79,053	72,402
20 Recreation Contracts	79,491	110,247	30,756	306,397	371,164	64,767	688,429	382,032
21 Supplies	23,117	31,402	8,285	66,683	95,155	28,472	375,325	308,642
22 Advertising	944	1,250	306	2,200	3,750	1,550	15,000	12,800
23 Bank & Credit Card Fees	4,748	5,417	669	62,666	26,251	(36,415)	81,004	18,338
24 Professional Fees	6,177	24,000	17,823	27,107	73,001	45,894	285,504	258,397
25 Postage	1,000	20	(980)	2,567	8,060	5,493	38,240	35,673
26 Printing	0	4,570	4,570	0	14,610	14,610	68,990	68,990
27 Utilities	82,218	90,057	7,839	249,221	270,171	20,950	1,080,684	831,463
28 Communications	8,359	707	(7,652)	21,982	2,121	(19,861)	96,280	74,298
29 Taxes	0	0	0	0	0	0	14,700	14,700
30 Furniture & Equipment	5,930	10,702	4,772	29,204	53,531	24,327	143,049	113,845
31 Vehicles	4,835	6,250	1,415	16,545	18,750	2,205	75,000	58,455
32 Information Technology	4,728	1,850	(2,878)	11,067	105,550	94,483	134,750	123,683
33 Facility Maintenance	11,871	47,202	35,331	44,845	173,186	128,341	562,134	517,289
34 Major Projects-Repair & Maintenance	4,367	82,720	78,353	22,250	112,065	89,815	459,252	437,002
35 Unrealized gain/loss on Invest.	10,565	0	(10,565)	(87,194)	1,000	88,194	4,000	91,194
36 Fees & Assessments	4,599	5,850	1,251	8,698	16,700	8,002	75,150	66,452
37 Dues & Subscriptions	973	125	(848)	3,695	4,375	680	9,200	5,505
38 Food & Catering	5,177	8,342	3,165	13,803	17,225	3,422	52,500	38,697
39 Travel & Entertainment	3,019	2,500	(519)	6,275	8,000	1,725	24,000	17,725
40 Other Operating Expense	(1,492)	6,039	7,531	3,487	17,117	13,630	77,854	74,367
41 Provision for Bad Debt	17,840	2,000	(15,840)	29,222	6,000	(23,222)	24,000	(5,222)
42 Depreciation	113,067	111,500	(1,567)	339,201	334,500	(4,701)	1,338,000	998,799
Expenses	775,277	931,498	156,221	2,239,430	2,891,326	651,896	10,562,632	8,323,202
Excess or (Deficiency) of Revenue Over Expenses	326,730	(251)	326,981	862,603	(64,163)	926,766		
MRR Reserve funding				(226,200)				
Investment Income				(46,664)				
Remaining Balance				589,739				



EXHIBIT

**Board of Directors Special Meeting
April 17, 2017**

Funding Allocations: 2017 GVR Club Requests

Overview

On Thursday March 23, 2017, the P&E's Criteria Subcommittee, met to review twelve (12) 2017 GVR Club Requests for funding. Using previously published criteria and open discussion, the Criteria Subcommittee voted to fund nine (9) clubs at a total cost of \$80,530.00, plus a 10% contingency (if needed). A breakdown of the P&E's Criteria Subcommittee recommendations and specific Club funding and analysis is included as an addendum to this Exhibit.

Criteria Subcommittee Chair Don Lathrop presented the proposed 2017 Club funding allocations to P&E Chair, John Arnold on March 23, 2017. On March 24, Mr. Arnold approved the 2017 Club funding allocation as presented and requested that GVR staff proceed with administrative actions necessary to move this funding allocation process forward. This action was taken to assure that Clubs had the 2017 results prior to being asked to submit their 2018 Club Funding Request.

Recommendation

Clubs have been notified and GVR staff will be directed to proceed.



GVR Planning & Evaluation Committee Report
 March 29, 2017
2017 Club Requests

Club	Amount Requested	Amount Approved	Score	Analysis Primary Purpose
Billiards	\$11,541	\$4,955	154	Improvements
Artisans Shop	\$2,600	\$2,600	180	Efficiency
Bocce Ball	\$23,600	\$13,000	157	Health
Camera	\$3,500	\$2,000	131	Improvements
Glass	\$1,000	\$0	81	Initiate Club
Ceramics	\$7,500	\$7,500	218	Health / Safety
Metal Work	-----	-----	-----	-----
Pickleball	\$29,475	\$4,475	193	Safety
Tennis	\$20,000	\$20,000	226	Safety
Volleyball	\$11,000	\$11,000	186	Health / Safety
Woodworker	\$15,000	\$15,000	206	Health / Safety
Mah-Jongg	\$54	\$0	-----	Noise
Subtotal	\$125,270	\$80,530		
Contingency 10%	\$8,053	\$8,053		
Possible Total		\$88,583		
2017 Budget		\$100,000		
March 2017 Budget Remaining		\$11,417		